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Approved For Release 2004/03/15 : CIA-RDP60-00594A000300020010-1

Office Memorandum • UNITED STATES GOVERNMENT

TO : Chief, Language and Area School

DATE: 26 November 1958

FROM : Deputy Chief, Plans, Research and Administration

SUBJECT: Weekly Activities Report

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Class. CHANGED TO: TS S

DDA Memo, 4 Apr 77

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Date: 08 MAR 1978 By:

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A. SIGNIFICANT ITEMS

None to report.

B. OTHER ACTIVITIES

1. Thirty-seven Certifications for Language Award certificates were sent to the Registrar last week.
2. Forty-seven people were tested for Proficiency tests last week in Russian, Finnish, German and Portuguese.
3. Ten people were tested orally in French, German, and Portuguese during the past week.
4. During the past week the following books were received by the LAS/TR Library in 2129 "I" Building:

Douglas, William O. West of the Indus 1 copySnyder, Louis L. Fifty Major Documents of the Nineteenth Century 1 copyWeber, Max, The Religion of India 1 copyFurnivall, J. S. The Governance of Modern Burma 1 copy

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A. SIGNIFICANT ITEMS

None to report.

B. OTHER ACTIVITIES

1. [] regular VLTP instructors complied with our request and submitted suggestions or prototypes for final examinations to be given at the end of the current trimester. These are now in the hands of [] with whom conferences are being or have been held in an effort to improve curricula in the elementary level courses. Course outlines and standardized examinations will be ready to use in French, Italian, Spanish, German, Russian, Arabic, Chinese and Japanese for the 100 block of classes during the Winter trimester beginning 7 January 1959. This effort to tighten up and improve the VLTP offerings is made possible only through the excellent cooperation of the above mentioned LAS Staff members and more active participation of several of our more able and experienced VLTP instructors.

2. On 19 November [] met with Mr. Gus Koski, chief of the East European Department of the State Department Foreign Service Institute. The main purpose of the visit was to discuss the exchange of teaching materials. We will receive texts and tapes for the full-time Czech course now being prepared at FSI as soon as these are completed. LAS has been asked to send 15 copies of the Polish Newspaper Reader and of the Polish Intensive Reading Course [] in charge of Slavic courses.

3. The French Basic Speaking FT acquired an additional student this week - transferring from PT French. It is believed [] who has a high aptitude score (1) will be able to make the adjustment satisfactorily. He is scheduled to take the French Intermediate FT course starting 1 March.

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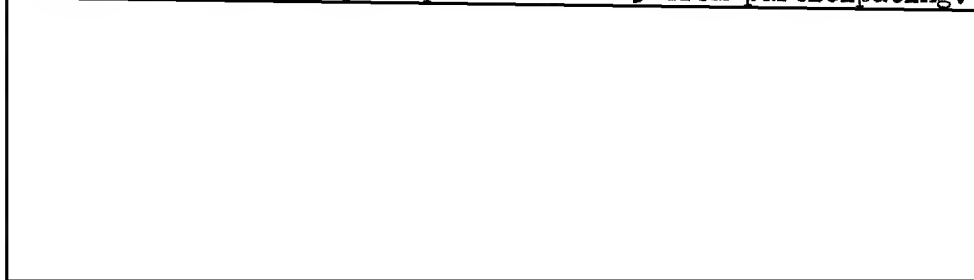
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A. SIGNIFICANT ITEMS

None to report.

B. OTHER ACTIVITIES

1. We now have 13 commitments for enrollment in our first seminar on European problems, beginning in February, and will accept up to 15, anticipating that unforeseen circumstances are likely to prevent 2 or 3 from participating.



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2. Proposed departure date for [] familiarization trip through Africa and the Middle East is on or about 10 February. We are preparing for DTR's signature a request for D/DS approval.

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- 3.



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